

OAK PARK UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
AGENDA #937

DATE: January 17, 2017

PLACE: **Oak Park High School Presentation Room – G-9**
899 N. Kanan Road, Oak Park, CA 91377

TIME: **5:00 p.m. Closed Session – G9**
6:00 p.m. Open Session – G9

The Mission of the Oak Park Unified School District is to provide students with a strong foundation for learning, which meets the challenge of the present and of the future through a balanced education, that includes academic achievement, personal growth and social responsibility.

BOARD OF EDUCATION

Drew Hazelton, President
Derek Ross, Vice President
Denise Helfstein, Clerk
Barbara Laifman, Member
Allen Rosen, Member
Meghan Cleary, Student Board Member



Educating Compassionate and Creative Global Citizens

ADMINISTRATION

Dr. Anthony W. Knight, Superintendent
Ragini Aggarwal, Executive Assistant
Martin Klauss, Assistant Superintendent, Business & Administrative Services
Dr. Leslie Heilbron, Assistant Superintendent, Human Resources
Dr. Jay Greenlinger, Director Curriculum and Instruction
Enoch Kwok, Director, Educational Technology & Information Systems
Susan Roberts, Director, Pupil Services
Cliff Moore, Consultant

COPY OF ENTIRE AGENDA ON WEB SITE

www.opusd.org

INDIVIDUALS WHO REQUIRE SPECIAL ACCOMMODATION TO PARTICIPATE IN A BOARD MEETING, INCLUDING BUT NOT LIMITED TO AN AMERICAN SIGN LANGUAGE INTERPRETER, ACCESSIBLE SEATING OR DOCUMENTATION IN ACCESSIBLE FORMATS, SHOULD CONTACT THE SUPERINTENDENT'S OFFICE 72 HOURS PRIOR TO THE MEETING TO ENABLE THE DISTRICT TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCOMODATION AND ACCESSIBILITY TO THIS MEETING. PHONE (818) 735-3206 OR FAX (818) 879-0372 or e-mail: raggarwal@opusd.org

Welcome to a meeting of the Oak Park Unified School District Board of Education. Routine items are placed under the Consent Calendar and are approved by a single vote of the Board. When the agenda is adopted, a member of the Board may pull an item from the Consent Calendar and transfer the item to an appropriate place on the agenda for discussion.

The President of the Board shall inquire if there is anyone in the audience who desires to address the board with respect to any items appearing on the closed session agenda, regular session agenda, or on any issue within the subject matter jurisdiction of the Governing Board. The speaker cards are available in the Board Room and must be completed and handed to Ragini Aggarwal, Executive Assistant, prior to the beginning of the meeting. All comments for either agenda items or non-agenda items must be limited to three minutes or less.

Your comments are greatly appreciated. However, the Board cannot enter into a formal discussion at this time, nor can a decision be made. Matters warranting discussion will be placed on a future agenda. The information on the speaker card is voluntary but will assist the Board President in conducting the meeting. Thank you for your cooperation and compliance with these guidelines

*All Board Actions and Discussion are electronically recorded and maintained for thirty days.
Interested parties may review the recording upon request.*

Agenda and supporting documents are available for review prior to the meeting at the District Office located at 5801 Conifer Street, Oak Park, CA 91377

NEXT REGULAR MEETING

Tuesday, February 21, 2017

Closed Session at 5:00 p.m. Open Session at 6:00 p.m.

Oak Park High School, Presentation Room, G9

AGENDA IS POSTED AT THE FOLLOWING LOCATIONS IN OAK PARK:

District Office, 5801 East Conifer St.

Brookside Elementary School, 165 N. Satinwood Ave.

Oak Hills Elementary School, 1010 N. Kanan Rd.

Red Oak Elementary School, 4857 Rockfield St.

Medea Creek Middle School, 1002 Double Tree Rd

Oak Park High School, 899 N. Kanan Rd.

Oak View High School, 5701 East Conifer St

Oak Park Library, 899 N. Kanan Rd.

Internet Home Page: <http://www.opusd.org/>

**OAK PARK UNIFIED SCHOOL DISTRICT
AGENDA – REGULAR BOARD MEETING #937
January 17, 2017**

CALL TO ORDER – Followed by Public Comments/5:00 p.m.

CLOSED SESSION: 5:00 p.m.

OPEN SESSION: 6:00 p.m.

The Oak Park Unified School District Board of Education will meet in Regular Session at the **Oak Park High School Presentation Room – G-9**, Oak Park, California.

I. CALL TO ORDER: _____ p.m.

II. PUBLIC SPEAKERS – CLOSED SESSION AGENDA ITEMS

III. RECESS TO CLOSED SESSION FOR DISCUSSION AND/OR ACTION ON THE FOLLOWING ITEMS:

A. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

B. PUBLIC EMPLOYEE EMPLOYMENT : Health Tech Sub, Campus Supervisor, Subs, Custodial Subs, Elementary PE Teacher, Long Term Sub Chinese, Guest Teachers

C. CONFERENCE WITH LABOR NEGOTIATORS:

Agency designated representatives: Leslie Heilbron and Martin Klauss

Employee organizations: Oak Park Teachers Association and Oak Park Classified Association

D. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

PURSUANT TO SUBDIVISION (A) OF GOVERNMENT SECTION 549569.9;

Case No. CFP-15-514477

IV: CALL TO ORDER – RECONVENE IN OPEN SESSION AT: _____ p.m.

A. ROLL CALL

B. FLAG SALUTE

C. REPORT OF CLOSED SESSION ACTIONS TAKEN

D. ADOPTION OF AGENDA

V. PUBLIC SPEAKERS: SPEAKERS ON AGENDA AND NON-AGENDA ITEMS

ACTION

2. BUSINESS SERVICES

a. Approve the Lottery Process for District of Choice Admission into Oak Park Unified for 2017-2018 – Conduct Lottery

According to Education Code, the Board must approve the lottery process used for the District of Choice program each year.

b. Conduct District of Choice Lottery

District administrative staff will use a number generator program Random.org to create a random number list of District of Choice applicants

VI. OPEN COMMUNICATIONS/PRESENTATIONS

A. BOARD REPORTS/DISCUSSION/COMMUNICATIONS

1. Presentation to Oak Park High School Students from Ms. Lory's Geometry Class
2. Remarks from Board Members
3. Remarks from Student Board Member
4. Remarks from Superintendent
5. Report from School Site Councils
6. Report from Oak Park Education Foundation
7. Discussion and Updates on District of Choice

B. BUSINESS SESSION:

1. CONSENT AGENDA

Consent items shall be items of a routine nature or items for which no Board discussion is anticipated and for which the Superintendent recommends approval.

At the request of any member of the Board, any item on the Consent Agenda shall be removed and given individual consideration for action as a regular agenda item.

a. Approve Minutes of Organizational Board Meeting December 6, 2016

b. Public Employee/Employment Changes 01CL23300-01CL23313 & 01CE08142-01CE08165

c. Approve Purchase Orders – November 21-December 31, 2016

Board Policy 3300 requires Board approval of Purchase Orders

d. Approve Overnight Trip for Oak Park High School Debate Team Members to Stanford, CA, February 10, 2017 – February 13, 2017

Board Policy 6153 requires Board approval for student overnight trips

e. Approve Out of State Travel for Certificated Employees to Attend NAEA National Convention – New York, March 1, 2017 – March 5, 2017

Board Policy 3350 requires Board approval for employee out of state travel

f. Approve Quarterly Report on Williams Uniform Complaints – January 2017

Education Code 35185 requires Board approval of each quarterly report regarding complaints against the District by the public regarding textbooks and instructional materials, teacher vacancy or misassignment, or facility conditions

g. Approve and Accept 2016-2017 First Period Attendance Report

Board Policy requires Board approval for enrollment and attendance reports

h. Approve Notice of Completion – Project 16-09F, Districtwide Interior Lighting Retrofit

Board approval required for Notice of Completion

i. Approve Notice of Completion – Project 16-05R, Districtwide Carpet Replacement

Board approval required for Notice of Completion

ACTION

2. BUSINESS SERVICES

c. Ratify Consultant Agreement with Sage Renewable Energy Consulting, Inc., for Independent Third-Party Review of Proposed Solar Power Design/Build Project

Board Policy 3312 requires Board approval for contracts for services

d. Approve Resolution #17-01: Approval of Findings Pursuant to Government Code Section 4217.12 and Approval of Solar Power Design/Build Contract with PFMG Construction, LTD

Board Policy 3312 requires Board approval for contracts for services

e. Approve Resolution #17-02, Authorizing Parcel Tax Election

Board approval required to call special election for parcel tax

f. Approve Agreement for Parcel Tax Election Consultant Services

Board Policy 3312 requires Board approval for contracts for services

g. Amend and Approve Resolution No. 16-27, Resolution of the Board of Education of the Oak Park Unified School District Establishing an Independent Citizens' Bond Oversight Committee and Approving Bylaws for Measure S Therefore

Board approval required to amend resolution. Amendment is being submitted to include rules of order for conducting Committee meetings

h. Approve Annual Audit Reports for Fiscal Year 2015-2016, Including Bond Measures R and C6

Education Code 41020 and Board Policy 3460 requires the Board to approve the annual audit report of the district's financial records

i. Approve and Certify 2016-2017 School Bell Schedules and Minimum Instructional Minutes

Board approval required for school bell schedules and instructional minutes

j. Approve Acceptance of Donations

Board Policy 3290 requires Board approval for donations to the District

k. Approve Measure C6 Bond Fund Equipment Purchase – Classroom Cleaning Equipment for All Sites

Board approval required for Measure C6 Bond purchases

l. Discuss Governor's 2017-18 Budget Proposal for K-12 Education

Staff will present latest information on the Governor's Budget Proposal for 2017-18 for Education

m. Approve Project 15-13R, Language Lab Facilities at Oak Park High School as Measure R Project

Board approval required for projects funded by Measure R Bond Fund

n. Authorize Establishment of Measure S Construction Management Department and Approve Construction Manager Position

Board approval required to establish new department and position to be funded by Measure S Bond Fund

3. BOARD POLICIES

a. Approve Amendment to Board Policy and Administrative Regulation 3311 - Bids - First Reading

Board policy and regulation updated to move some material into new BP/AR 3311.1 - Uniform Public Construction Cost Accounting Procedures, AR 3311.2 - Lease-Leaseback Contracts, AR 3311.3 - Design-Build Contracts, and AR 3311.4 - Procurement of Technological Equipment. Regulation also revises section on "Award of Contract" to expand the exceptions to awarding contracts based on lowest responsible bidder to include lease-leaseback contracts, which are based on "best value" as defined.

b. Approve and Adopt New Board Policy and Administrative Regulation 3311.1 – Uniform Public Construction Cost Accounting Procedures – First Reading

New Board and regulation include material formerly in BP/AR 3311 - Bids pertaining to requirements of the Uniform Public Construction Cost Accounting Act (UPCCAA). Policy also adds prohibition against splitting a project or purchase into smaller work orders in order to evade requirements for competitive bidding, and legal authority to suspend the UPCCAA bidding process for the replacement or repair of a school facility in cases of emergency. Regulation also clarifies the requirement to disseminate the bid notice to the district's list of contractors.

c. Approve Amendment to Board Policy and Administrative Regulation 5116.1 – Intradistrict Open Enrollment – First Reading

Board policy and regulation updated to delete priority for intradistrict open enrollment for students transferring out of a school identified for program improvement (PI), as the Every Student Succeeds Act (ESSA) (P.L. 114-95) eliminated requirements to offer such transfers. Policy also clarifies that Open Enrollment Act transfers for the 2016-17 school year are to be based on the CDE's 2015-16 list of open enrollment schools since the Academic Performance Index is currently suspended. Regulation also reflects ESSA requirement that students who were previously granted intradistrict transfers out of a PI school must be allowed to remain in the school to which they transferred until the highest grade offered by the school.

d. Approve and Adopt New Board Policy 5116.2 – Involuntary Student Transfer - First Reading

New Board policy reflects NEW LAW (SB 1343, 2016) which authorizes districts to involuntarily transfer a student who has been convicted of a specified violent felony or a misdemeanor associated with possession of a firearm, whenever the student is enrolled at the same school as the victim of the crime for which he/she was convicted. In order to exercise this authority, the district is mandated to adopt policy with specified components and provide notice of the policy to parents/guardians as part of the annual parental notification.

e. Approve Amendment to Board Policy 6142.95 – History-Social Science Instruction -First Reading

Board Policy updated to reflect key concepts in the History-Social Science Framework for California Public Schools adopted by the State Board of Education in July 2016, including, but not limited to, a new emphasis on developing student's literacy skills within the context of history-social science instruction. Policy also reflects law that encourages the use of personal testimony through oral history, videos, or other multimedia formats and establishes requirements for personal testimony provided through oral histories.

f. Approve Amendment to Board Policy 6164.2 – Guidance/Counseling Services - Second Reading

Board policy updated to reflect NEW LAW (SB 451, 2015) which expresses legislative intent regarding the responsibilities of school counselors, specifies required and optional components to be included in a comprehensive counseling program if the district chooses to offer such a program, and requires that certain strategies be included in professional development related to career and vocational counseling. Policy also clarifies options regarding access to students by college and employment recruiters, including military recruiters.

g. Approve Amendment to Board Policy 6179 – Supplemental Instruction - First Reading

Board policy updated to delete reference to the requirement to provide supplemental educational services to eligible students from low-income families in Title I schools identified for program improvement, as the requirement was repealed by the Every Student Succeeds Act (ESSA) (P.L. 114-95), and to add the requirement to provide alternative supports to eligible students in accordance with the CDE's ESSA transition plan.

VII INFORMATION ITEMS

1. **Monthly Enrollment and Attendance Report**
2. **Monthly Cash Flow Report**

VIII. OPEN DISCUSSION

IX. ADJOURNMENT:

There being no further business before this Board, the meeting is declare adjourned at ____ p.m.

X. SCHOOL REPORTS/SCHOOL SITE COUNCIL REPORTS

1. **Brookside Elementary School Report**
2. **Oak Hills Elementary School Report**
3. **Red Oak Elementary School Report**
4. **Medea Creek Middle School Report**
5. **Oak Park High School Report**
6. **Oak View High School/Oak Park Independent School**
7. **Oak Park Neighborhood School**